



# Child Safe Risk Management Plan

## Purpose of plan

Creating a child safe environment includes:

1. identifying environmental risks to children's safety in relation to the activities and services we provide, our physical settings and our online spaces and communication
2. taking action to reduce these risks and children's exposure to harm or abuse.

These risks can change over time if our physical and online spaces change, or different activities or services are provided by our organisation. This may also include unique events, excursions or travel involving children. Our plan will be regularly reviewed and updated to reflect any changes.

Our Risk Management Plan in the table below sets out these risks, assesses their potential impact, the strategies to help prevent or reduce them, and keeps track of our progress.

## Nature of our settings and services provided

A1 Dance Studio provides dance lessons to children from the age of 2 to adults. Each year, we provide lessons during the school terms plus an Annual Dress Rehearsal and Annual Dance Concert.

These activities and services take place in the following locations:

List your physical locations on-site and off-site, any transport used

2nd Kings Langley Scout Hall - 20 Venn Ave, Lalor Park 2147

Crestwood Guide Hall - Peel Rd, Baulkham Hills 2153

Plumpton High School - 141 Hyatts Rd, Plumpton 2761

## Responsibility for Risk Management Plan

Jessica Anderson and Elizabeth Thomas are responsible for making sure that the strategies to manage risks are implemented and monitored.

This version of the plan was completed on 30th March 2025.

Everyone in our organisation should be alert to any risks to children's safety and draw attention to any concerns that may arise, as set out in our Child Safe Policy.

Our Risk Management Plan is available on our website.

## Next review date

Jessica Anderson and Elizabeth Thomas will review this plan annually on 30th March 2025.

The plan will be reviewed and updated immediately if there are:

- any incidents involving children
- any changes to our physical or online spaces or online communications
- any changes to the types of activities and services involving children that we deliver, including unique events on or off-site.

## Risk assessment matrix

Determine the overall level of risk using the risk matrix table.

Table 1 Risk assessment matrix

Likelihood	Insignificant impact	Minor impact	Moderate impact	Major impact	Severe impact
Almost certain	Medium	High	Very high	Very high	Very high
Likely	Medium	High	High	Very high	Very high
Possible	Low	Medium	High	High	Very high
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Low	Medium

## Risk Management Plan

Identify settings where interactions occur	Identify risks in these settings	Assess likelihood of risk	Assess consequence of risk	Determine risk rating	Identify and implement strategies to manage risk	Track progress and regularly review
Dressing Rooms and Toilets	Hidden from view from supervising adults	Possible	Major	High	Organisation's Child Safe Code of Conduct specifies appropriate change room and toilet block etiquette; reporting posters put up around the organisation to make sure everyone knows what to do if they need to report an allegation, breach or disclosure.	Have these strategies been implemented? <ul style="list-style-type: none"> <li>• Yes</li> <li>• No</li> </ul> If no, include a reason for why not.
First aid care area	Area within sight of all	Unlikely	Low	Low	First Aid provided by First Aider on site in sight of parents and guardians	Have these strategies been implemented? <ul style="list-style-type: none"> <li>• Yes</li> <li>• No</li> </ul> If no, include a reason for why not.

Use of mobile phones	Adults may use their personal devices to take photos of children or young people without permission	Likely	Moderate	High	<p>Organisation's Child Safe Code of Conduct specifies no photos to be taken of children or young people without parental permission; regular reminders sent out to everyone when there are special events</p>	<p>Have these strategies been implemented?</p> <ul style="list-style-type: none"> <li>• Yes</li> <li>• No</li> </ul> <p>If no, include a reason for why not.</p>
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